

Temporary Use of Railroad Property Procedures

The Application Process

The permitting process for seismic and vibrosis survey requests, movie productions, and other projects involving temporary use of railroad property is as follows:

1. A non-refundable application fee in the amount of \$600.00 must accompany your completed [Application for Right of Entry](#) form. Please make payable to Watco Companies, INC.
2. If possible, please provide a city, county or topographical map of the area, showing the proposed installation. If you require a railroad right-of-way map to locate your right-of-way use location, such a map may be obtained (a fee may be required) from:
3. When using a street name on the application, which has been changed, please include the current name as well as any previous name. Many of the old railroad company maps do not reflect these name changes.

4. General Managers of Watco Railroads are the initial contact for all right of entry requests. Applications should be submitted by U.S. mail, or express mail to:

5. The normal turn-around time for processing applications is now running between 30-45 days. Please allow sufficient time for the handling of your request.
6. **Rush Handling:** If you require rush handling of your application, please complete and return the right of entry application form, the [Rush Handling](#) form [5K PDF] found elsewhere in this section, and a check in the amount of \$2,400.00 (\$1,800.00 for rush handling \$ \$600.00 for application fee), and enclose all in an envelope labeled “RUSH”. Please note that not all projects are eligible for Rush Handling.
7. Before you enter the railroad company’s right-of-way, the following must be completed:
 - All agreements **must be executed** by the applicant and the railroad company. A copy of the executed agreement must be within the applicant’s possession before entering the railroad company’s right-of-way.

- **Verbal Authorizations will not be permitted or granted.** Generally, a minimum of 48 hours' advance notice after execution of an agreement will be required prior to entry.
 - License fees and insurance certificates, if required, must be submitted at the time you execute and return the agreement.
 - Arrangements must have been made with the railroad company's local manager of track maintenance, as listed in the agreement, for flagging protection (if required).
 - If your project requires work within 25 feet of the track or could be considered hazardous, you will be required to obtain Railroad Protective Liability Insurance.
8. The terms of the railroad company's standard agreements are non-negotiable. Please do not attempt to make any changes to the agreement or request alteration to any of the terms and/or provisions to the agreement.